

**Application form for EAN endorsement of enduring material**

# Please print information in English; if not enough space is available, please use separate sheet/s or photocopy this form

**ENDURING MATERIAL ACTIVITY**:

**Duration:**

Name of host institution/organisation:
full mailing address:
Tel.:      Fax:

E-mail:

homepage:

Contact person (in charge of application):
Title:
Affiliation:
e-mail:

Brief description of institution or organisation and its commitment to Education:

Additional information requested:

* Please enclose a copy of the programme / material / initiative / link to website:

* If possible, please indicate the programme of previously organised meetings:

via link or pdf-file:

* Enclose information on the programme's learning objectives and target audience
(list, describe)

* Describe how you will evaluate the material/ send a copy an existing evaluation form (in case of need EAN can provide a template to be used).

* Please send the results of previous evaluation / annual report if any.
* What methods will you use to record physician participation?

* How do you assure that your CME programme / material / initiative is not influenced by commercial support?

* What kinds of commercial support do you have or expect?

* Do you comply with the standard on commercial support? *(see Code of Conduct under Quality Standards on EAN website:* [*https://www.ean.org/home/ambition/about-us/quality-standards/code-of-conduct*](https://www.ean.org/home/ambition/about-us/quality-standards/code-of-conduct)*)*

[ ]  yes [ ]  no

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Signature Date